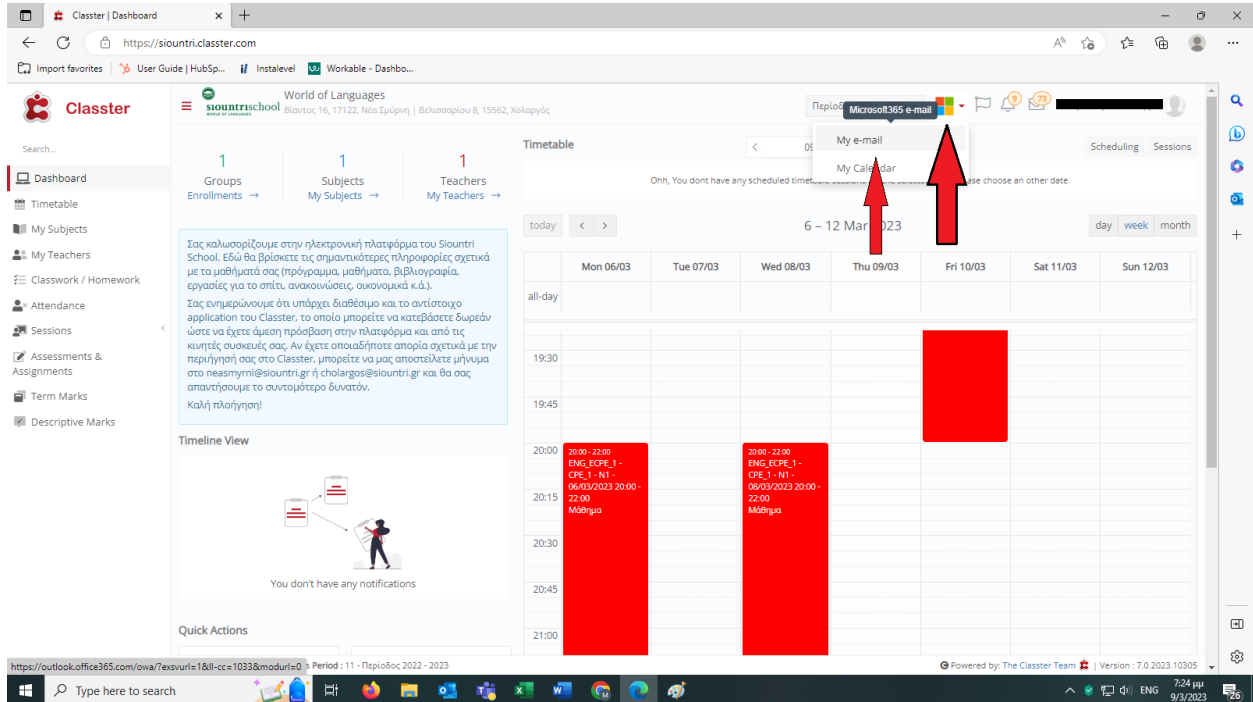


## How to access your student's email account via your student Classter account:

- (1) Log in your Classter account ([www.siountri.classter.com](http://www.siountri.classter.com)), using your *student credentials*.
- (2) Click on the Microsoft icon at the top right end of the window.
- (3) Select “my email”

see screenshot:



The screenshot shows the Classter dashboard for 'World of Languages' at 'siountri-school'. The top right corner features a Microsoft 365 icon. A dropdown menu is open, showing 'My e-mail' and 'My Calendar' options. Two red arrows point to these options. The main content area displays a timetable for the period of 6-12 March 2023, with a red box highlighting the Friday, 10/03 slot. The bottom of the screen shows the Windows taskbar with the date 9/3/2023 and time 7:24 μμ.

Once you follow these steps, you will be directed to your student email account. On your first login, you may need to input your student credentials, to log into your email account (especially if another email user account is connected via the device you are using – in this case select “sign into a different account” and provide credentials).

Once you enter your email account, check your inbox and your spam folder if needed, to find our invitation from [info@instalevel.org](mailto:info@instalevel.org). This invitation will include a coupon provided by us, for you to take the test for free.

Good Luck!